



## Erosion and Sediment Control Plan Checklist

(for development activities 5,500 square feet or greater)

- 1. Financial/ownership form — Form must be notarized (available from the Planning Department)
- 2. Site location or vicinity map
- 3. Describe with a written narrative or on the plan:
  - Purpose of proposed development
  - Condition of the site (i.e.: undeveloped, wooded, flat, varying topography)
  - Condition of the adjacent areas (i.e.: residential, commercial, wetland, canal, waterway, etc.)
  - Proposed erosion and sediment control measures (i.e.: silt fence, construction entrance, check dams)
- 4. Temporary and permanent seeding specifications with soil amendments
- 5. Construction Schedule
- 6. Specifications and drawings of erosion and sediment control practices with supporting design calculations/assumptions
- 7. Site development drawing
  - The site development drawing must contain:*
    - Legend
    - Parcel & PIN Number
    - Address
    - Property owner
    - Property lines
    - Topographic information- existing and proposed contours, spot elevations for the four corners of the building footprint and deck
    - Wetland areas
    - Borrow and waste areas
    - Topsoil stockpiles
    - Natural watercourses — canals, creeks, ditches, channels, guts, etc.
    - Easements
    - Proposed erosion and sediment control measures and specifications
    - Construction entrance and specification
    - Existing and proposed structures, decks, driveway, pool, septic area, and septic lines

### Plan Review

- ✂ The review time for new plans commences upon receipt of a complete application packet and may take up to 30 days. A complete packet includes the correct fee and notarized financial responsibility form.
- ✂ The review time for revised plans is 15 days from the receipt of the revised plans.
- ✂ A Letter of Approval is required to obtain a Building Permit.

### Review Fee

- ✂ Residential development- \$150.00
- ✂ Commercial development- \$0.01 per square foot of disturbed area

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Applicant Signature

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Date