

**Proposed Agenda**  
**KITTY HAWK TOWN COUNCIL**  
**Monday, June 1, 2020**  
**Kitty Hawk Town Hall, 6 PM**

**1. Call to Order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Approval of Agenda**

**4. Introductions:**

- Police Officer I Kyle Hubbs
- Fire Captain Brad Antons

**5. Public Comment.** The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the podium. Please limit comments to 3 minutes.

**6. Consent Agenda.** Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

**a.) Approval of May 4, 2020 Council Minutes.** *(An approval of the consent agenda will approve these minutes.)*

**b.) FY 19-20 Budget Amendment #8.** This amendment, in the amount of \$25,015, will recognize and appropriate expenditures incurred for Hurricane Dorian CAT B (Emergency Protective Reimbursement). *(An approval of the consent agenda will approve this amendment.)*

**c.) FY 19-20 Budget Amendment #9.** This amendment, in the amount of \$75,000, will appropriate additional funds to the General fund to cover the change orders to the Bath House remodeling contract with Godfrey Construction, LLC. *(An approval of the consent agenda will approve this amendment.)*

**d.) FY 19-20 Budget Amendment #10.** This amendment, in the amount of \$19,563, will appropriate additional funds in the General fund to cover the expenses incurred for the demolition of 3 cottage court structures located at 4240 N. Virginia Dare Trail (Parcel #011071000). *(An approval of the consent agenda will approve this amendment.)*

**e.) FY 19-20 Budget Amendment #11.** This amendment, in the amount of \$17,500, will appropriate additional funds in the General fund from the Capital Reserve Fund (Storm Damage/Beach Nourishment) for the purchase of an 8-inch dewatering pump. *(An approval of the consent agenda will approve this amendment.)*

**f.) FY 19-20 Budget Amendment #12.** This amendment, in the amount of \$29,315 will appropriate additional funds in the General fund to purchase the license plate reader authorized by council on January 27, 2020. *(An approval of the consent agenda will approve this amendment.)*

**g.) FY 19-20 Budget Amendment #13.** This amendment, in the amount of \$7,700, is to recognize the Unauthorized Substance Tax distribution allocated to the Town for this fiscal year. *(An approval of the consent agenda will approve this amendment.)*

**h.) FY 19-20 Budget Amendment #14.** This amendment, in the amount of \$50,000, will appropriate additional funds to the General fund to cover the contracts with Coastal Protection Engineering for: (grant application \$4,960), (post-Hurricane Dorian repair project design report and initial permit for FEMA \$21,867.50), (Year 3 post-construction monitoring \$51,496). *(An approval of the consent agenda will approve this amendment.)*

**i.) Drainage Improvements in the Rabbit Hollow Area Project.** This project, estimated at \$24,000, entails installing approximately 300 feet of drainage pipe between 3600 and 3608 N. Croatan Highway to mitigate the amount of standing water on the east side of Rabbit Hollow to divert rainwater to the ditch line and outfall along Croatan Highway. *(An approval of the consent agenda will approve this project.)*

**j.) Resolution Adopting the Outer Banks Hazard Mitigation Plan.** The Town has been involved in the creation of this multi-jurisdictional plan, which replaces the previous regional hazard mitigation plans. The plan can be found at [www.obx-hmp.com](http://www.obx-hmp.com). *(An approval of the consent agenda will approve this plan.)*

**k.) Fiscal Years 2019-20, 2020-21 and 2021-22 Audit Contract/Commitment with Dowdy & Osborne and Anna McGinnis, CPA.** This 3-year audit/commitment with Dowdy & Osborne, LLP is in the amount of \$18,500 each year with a separate contract with Anna McGinnis, CPA in the amount of approximately \$2,000 each year to write the financial statements for the town. *(An affirmative vote for the consent agenda will approve these 3-year audit/commitments with Dowdy & Osborne and Anna McGinnis.)*

## **7. Items Removed from the Consent Agenda**

### **8. Public Hearing:**

**a.) Fiscal Year 2020-21 Budget (Adoption of the Budget Ordinance and Related Documents is scheduled for June 8, 2020)**

### **9. New Business:**

**a.) Appointments to the Planning Board and Recreation Committee**

**b.) Retiree Spouse Health Benefit**

**10. Reports/General Comments from Town Manager**

**11. Reports/General Comments from Town Attorney**

**12. Reports/General Comments from Town Council**

**13. Public Comment**

**14. Motion to go into Closed Session concerning:**

**a.) NCGS 143.318.11(a)(3) To consult with the town attorney regarding Joseph E. and Linda C. Blackburn and all similarly situated individuals v. Dare County, Towns of Duck, Kitty Hawk, Nags Head, Kill Devil Hills, Manteo and Southern Shores**

**15. Motion to Return to Regular Session**

**16. Recess to June 8, 2020, 9 AM, Kitty Hawk Town Hall.**

**(June 8<sup>th</sup> agenda to include adoption of the FY 20-21 Budget Ordinance and related documents, Design and Engineering Agreement with Coastal Protection Engineering for the 2022 beach re-nourishment project, and review of/and possible action on any COVID-19 pandemic matters.)**

**\*To Watch via Livestream on YouTube:**

Go to: <https://youtu.be/sGdNImBVuOY>

The meeting will also be available to watch on the Town's YouTube channel on demand the next day:

<https://www.kittyhawknc.gov/town-videos/>

**\*Listen and Participate via Zoom:**

By Computer or Mobile Device:

Join Zoom Meeting

<https://zoom.us/j/99864161787>

**\*By Phone: (Please Note Long Distance Charges May Apply)**

You can listen by phone and participate with comments and questions by calling the following number:

**1+301-715-8592**

Enter meeting ID: 998 6416 1787

**\*Send Comments/Questions Via Email:**

You may always send comments or questions at any time to [info@kittyhawktown.net](mailto:info@kittyhawktown.net). If you would like your question or comment read at this meeting, please send it by 4:30 pm on Monday, June 1, 2020 and note that you would like your statement to be read at the meeting. Be sure to include your full name and address. Please keep your comments to three minutes.