

MINUTES
KITTY HAWK TOWN COUNCIL
Recessed Meeting
Monday, April 29, 2019
Kitty Hawk Town Hall, 9 AM

Agenda

1. Call the Recessed Meeting of April 1, 2019 to Order
2. Motion to Amend the Agenda to Add Item (3) Consent Agenda
3. Consent Agenda
 - a.) 2019 Street Repair/Resurfacing Bid Award and Contract Approval
 - b.) FY 18-19 Budget Amendment #8
4. FY 19-20 Budget Discussion
5. Adjourn

COUNCILMEMBERS PRESENT:

Mayor Gary Perry, Mayor Pro Tem Craig Garriss, Councilwoman Lynne McClean, Councilman Jeff Pruitt and Councilwoman Tina Tice

STAFF MEMBERS PRESENT:

Town Manager Andy Stewart, Town Clerk Lynn Morris, Planning Director Rob Testerman, Finance Officer Liliana Noble, Management Assistant Melody Clopton, Police Chief Joel Johnson, Fire Chief Mike Talley and Public Works Director Willie Midgett

1. CALL TO ORDER

Mayor Perry called this recessed meeting from April 1, 2019 to order.

2. MOTION TO AMEND THE AGENDA TO ADD ITEM (3) CONSENT AGENDA

MPT Garriss made a motion to amend the agenda to add item (3): Consent Agenda. It was seconded by Councilwoman McClean and passed unanimously, 5-0.

3. CONSENT AGENDA

a.) 2019 Street Repair/Resurfacing Bid Award and Contract Approval. It is recommended Council accept the bid and approve the contract in the amount of \$157,950 from RPC Contracting to resurface West Eckner Street and Beacon Drive. *(An affirmative vote of the consent agenda will approve this bid award and contract.)*

b.) FY 18-19 Budget Amendment #8. This budget amendment, in the amount of \$157,950, will recognize the cost of the resurfacing of West Eckner Street and Beacon Drive. *(An affirmative vote of the consent agenda will approve this budget amendment.)*

4. FY 19-20 BUDGET DISCUSSION

Manager Stewart reviewed the proposed budget and Capital Improvements Plan highlights with council. The tax rate remains the same, .34 cents town wide with .4 cents of that dedicated to beach re-nourishment projects. Properties located in the Municipal Service District will continue to pay an additional .12 cents which is also restricted for beach re-nourishment projects.

Mayor Perry explained the history of the \$3.5 million emergency reserve the Town has. The general statutes allow for much less reserves, but he believes this amount is in the best interest of the Town. He also wants to make sure council and staff know the reserves can be used for other purposes with council approval.

Councilwoman Tice asked about the cost to rent a dewatering pump and PW Director Midgett replied it is around \$1,600 with all the accessories. Mayor Perry said he was not for purchasing a pump until they became scarce and he now thinks it is a good idea to have one or two on hand. With regard to maintenance, PW Director replied it is not a significant amount and depends on how long a pump has been running.

Police Chief Johnson explained the zero-budget amount for the Governor's Highway Safety Program. After approximately ten years they are no longer applying for it. It appears they spend as much money as they receive for it. However, they still are applying for the Governor's Crime Commission Grant.

Mayor Perry asked about the account (5449) for service and maintenance contracts. PW Director Midgett answered it includes maintenance for generators, the reclamation system at the fire station and pest control. Mayor Perry asked what is spent on "going green" at the fire station and PW Director Midgett replied it is approximately \$5,000 annually. Mayor Perry cautioned that when the police station is built to keep this in mind.

Regarding part-time fire fighters Mayor Perry said it finally made sense to create more full-time positions due to the Affordable Care Act and having to contribute to the Local Government Employees Retirement System if they worked over 1,000 hours in a year. However, it seems the pay for the part-timers is increasing. Manager Stewart offered they are only called to work when necessary. This year they helped because two full time firefighters were out due to FMLA. It is being monitored.

Management Assistant Clopton addressed the proposal to correct three rank and file pay compression issues. It is proposed for the police lieutenant to go from step 18 to step 20; the police sergeant from step 10 to 13; and, the Director of Planning from step 5 to step 7. The changes total \$11,863.02. This can happen when someone is promoted with fewer years of experience than those he or she is supervising, or someone is hired with many more years of experience than the person who is supervising them. It is an industry standard for a supervisor to make 5% above employees they supervise. This may be something to consider in the future with a policy update. It was also

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noted that the recent policy change to allow hiring someone up to a step 10 may help these types of situations.

Mayor Perry suggested keeping funds in the budget for the step increases and bringing it back for discussion.

Mayor Perry asked if money is provided in the budget for planting grass at the Moore Shore Road Living Shoreline. Manager Stewart said there is money available.

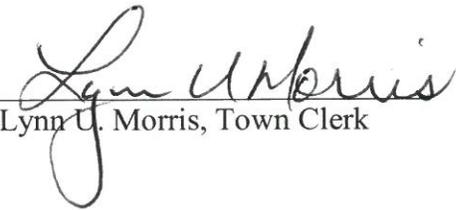
Mayor Perry asked PW Director to explain the continuing problems with the Tateway Emergency Pumping station. After explaining the new contractor found another leak Mayor Perry informed council he had told the manager to find the money, it has to be fixed.

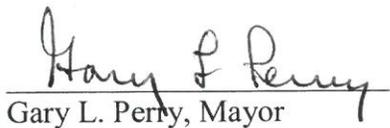
Before asking for a motion to adjourn, Mayor Perry said he may call for a closed session at the next meeting.

5. ADJOURN

MPT Garriss made a motion, seconded by Councilwoman McClean, to adjourn the meeting. The vote was unanimous, 5-0. Time was 9:53 a.m.

These minutes were approved at the June 3, 2019 council meeting.


Lynn U. Morris, Town Clerk


Gary L. Perry, Mayor